

Hooksett Sewer Commission
Minutes
November 19, 2018

INITIAL	COMMENTS
<i>JK</i>	
<i>FRK</i>	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Bruce Kudrick, Guy Beloin, Town Councilman Don Winterton and Kim Langlois.

Approve and Sign Manifest

Approve and Sign minutes from November 5, 2018 meeting.

Commissioner Richard Bairam made motion to accept the November 5, 2018 minutes as read. Commissioner Frank Kotowski seconded, all in favor. The motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in and gave a brief overview of the Sewer Commissions accounts.

Scheduled Appointments: None

Superintendents Report:

Easement Property: Damaged was caused by someone to the easement property of the Hooksett Wastewater Treatment Plant located on Sherwood Drive. The individual drove up and over the property at the Cinemagic movie theater to gain access to the easement where they proceeded to tear up the grass with their vehicle (Pictures are attached). The Hooksett police know who did it and are helping the Commission with collecting money for damages, which are estimated to be around \$2000.00.

Flows: Flows have been heavy down at the plant due to all the rain that we have been getting. The new tanks were flow tested on Thursday. 4.7 Million gallons went through the two tanks.

Scada: The scada system down at the plant is going through an upgrade. An upgrade is performed every four years, this is the second upgrade at the plant since it was installed. The new upgrade will include but is not limited to an upgrade from Windows 7 to Windows 10. The estimated cost of this upgrade is \$11,900.00 which will be paid for out of the Capital Reserve Fund.

Flow Assessment: A flow assessment needs to be done near Martin's Ferry Road and Burgess Trailer park. The total flow assessment should be around \$1800.00.

Memorial School: Bruce did his annual tour of the plant for the fourth grade kids from Hooksett Memorial School. It was a success as always.

Old Business: None

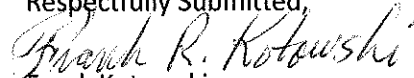
New Business: The Sewer Commissions office will be closed November 22nd and 23rd in observance of Thanksgiving. The next Commissioner's meeting is December 3, 2018.

Non Public Session: Commissioner Frank Kotowski made motion to go into non public session at 1:11pm, Commissioner Richard Bairam seconded, all in favor. The motion was carried unanimously. The Commission went into non public session under RSA 91-A:3, II (a). Commissioner Richard Biaram made motion to come out of non public session at 1:31pm, Commissioner Frank Kotowski seconded, all in favor. The motion was carried unanimously. No decisions were made while in non public.

Public Input: None

Adjournment: Commissioner Richard Biaram made motion to adjourn at 1:34pm, Commissioner Frank Kotowski seconded, all in favor. The motion was carried unanimously.

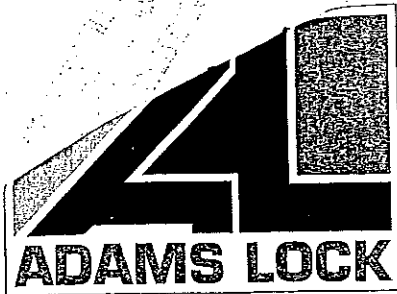
Respectfully Submitted,


Frank Kotowski

Clerk







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QUALITY SECURITY DEVICES

B I L L
Hooksett Water Water

S H I P

INVOICE NO.
S 88178

ORDER DATE	CUST. ORDER NO.	SHIP VIA	CONTACT NAME
8-31-17	889115	Plus	Bruce

QUAN.	DESCRIPTION	PRICE	AMOUNT
		each	Total
6	Master # 3KALH Key 3206	\$14.21	\$85.26
6	Master # 3KALH Key 0851	\$14.21	\$85.26
4	Keys cut @ 3.75 (gone)		
2	Key tags @ 1.69 (gone)		
HOME	OFFICE		
CELL 485-7000	FAX		
EMAIL			

RETURNED GOODS SUBJECT TO A 20% RESTOCKING CHARGE.

SIGNATURE *Bruce Van Lint*

DATE 10-5-17

MATERIAL	
SHIPPING CHARGES	
TOTAL	

Brian L Towle
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(603)219-3605

This estimate is submitted for the repair of damage to the Wastewater easement located on Sherwood Drive, Hooksett NH.

Tractor and Operator	4 hours @ \$65.00 per hour	\$ 260.00
Labor for 2 Laborers	4 hours @ 35.00 per hour	\$ 280.00
Seed and Materials		\$ 250.00
Trash Pickup and Disposal		\$ 200.00
Screened Loam and Delivery	1 Load of 6-8 Yards	<u>\$ 200.00</u>
Total Cost		\$1,190.00

The above estimate does not include repair of wooden stockade fence or any additional requests that may be submitted by the landowners or the Town of Hooksett.

Respectfully submitted,

Brian L Towle