

Hooksett Sewer Commission  
January 7, 2019  
Meeting Minutes

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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Bruce Kudrick, Assistant Superintendent John Clark and Kim Langlois.

**Approve and Sign Manifest**

**Approve and sign minutes from December 17, 2018.** Commissioner Richard Bairam made motion to accept the December 17, 2018 minutes as read. Commissioner Frank Kotowski seconded, all in favor. The motion was carried unanimously.

Commissioner Richard Bairam made motion to accept the December 17, 2018 Workshop minutes as read. Commissioner Frank Kotowski seconded, all in favor. The motion was carried unanimously.

**Read Correspondence**

**Financial Report:** None

**Scheduled Appointments:**

- 12:00pm: Charles Hanson and Shelagh Connelly from RMI- **Discuss Dryer pilot for the Plant**
- 12:30pm: Dave, Paul and Ken Scarpetti- **Discuss Exit 11**

**RMI:** RMI is a regional organic residuals recycling company, based out of Holderness, NH. RMI is proposing to take over management of Hooksett Sewer Commission's bio-solids program by installing a Shincci-USA dehumidification/dryer to dry Hooksett Waste Water treatment Plant's bio-solids. This would initially be on a trial basis unless otherwise agreed upon. RMI provided a detailed handout of their proposal for everyone at the meeting (please see the attached handout). The Commission was enthusiastic about the proposal and would like RMI to send a video of the dryer unit over for them to watch. No decisions were made regarding this proposal but there are plans to meet again to discuss it further.

**Exit 11:** Dave, Paul and Ken Scarpetti came in to discuss their possible plans for property they own near the Tri-Town Arena. They are considering a Restaurant along with 55 and older Condominiums. They provided the Commission with a rough sketch of the plans. Dave, Paul and Ken attended the Workshop that was held at the Sewer Commission at 10:30am where they were able to gather information regarding the estimated time it may take to get Exit 11 connected to sewer.

**Superintendent's Report:**

**Flows:** Bruce provided the Commission with a handout of the 2018 flows for the Plant along with a handout of yearly flows for the plant from the last 18 years (see attached).

**Hydrant:** There is a crew down at the Plant that is fixing a leaking hydrant in the yard. The hydrant is old and may need to be replaced. This is a Plant hydrant and not a Town owned hydrant.

**Merrimack Street Pump Station:** When work was being done on the bridge water got into the seals of the piping at the pump station. This has caused water to squirt out of the seals when you turn the pump on. Bruce has a pump company coming out to repair the seals.

**Graves Engineering:** Graves Engineering completed their design of the new Main Street Pump Station near Robie's Store. It is estimated to cost \$18,000, which will be covered by Capital Reserve funds.

**Foam:** The Plant is experiencing an excess amount of foam in the holding tanks. The foam is coming up to the edges of the tanks. Bruce adds a de-foaming agent to help knock down the amount of foam. However it needs to be monitored constantly, so that the foam does not come out of the tanks. Underwood Engineering has come down to look at what is going on and is working with Bruce to find a solution to the foaming issue. Bruce has tried slowing down the blowers in the tank to reduce the foam but doing this causes violations down at the plant (all of which are being reported to the proper agencies).

**Mike Desaulnier:** Mike Desaulnier, Hooksett Plant employee was accepted to Waste Water Management School. He will also be taking his grade III operators test and if passed he will be a grade III operator is training. Mike would like to continue with his welding classes and it was asked of the Commission if they will continue to reimburse him for the cost of the class as long as he passes them. Commissioner Frank Kotowski made motion to reimburse Mike for the cost of his welding class, once he has completed and passed the course. Commissioner Richard Bairam seconded, all in favor. The motion was carried unanimously.

**John Clark:** John Clark, Hooksett Plant Assistant Superintendent received his Grade IV operators certification. Commissioner Richard Bairam made motion to give John the standard \$1.00/Hour raise for receiving a higher operator level. Commissioner Frank Kotowski seconded, all in favor. The motion was carried unanimously.

**Old Business:** None

**New Business:** The next Commissioner's meeting will be held on January 14, 2019 rather than January 21, 2019 due to the observance of MLK Day. Town elections signups are open for Commissioner Sidney Baines and Commissioner Richard Bairam. Commissioner Bairam's election term is for one year to complete the late Commissioner Rodger Bergeron's term. The signups are open from January 23, 2019 to February 1, 2019.

**Non-Public Session:** The commission did not go into non-public

**Public Input:** None

**Adjournment:** Commissioner Richard Bairam made motion to adjourn at 2:18pm. Commissioner Frank Kotowski seconded, all in favor. The motion was carried unanimously.

Respectfully Submitted

A handwritten signature in cursive script that reads "Frank R. Kotowski". The signature is written in black ink and is positioned above the printed name.

Frank Kotowski

Clerk