

Hooksett Sewer Commission  
February 4, 2019  
Meeting Minutes

INITIALS	COMMENTS
B	
Richard Bairam	
GPK	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Bruce Kudrick, Acting Town Administrator Don Winterton, Bruce Thomas (town engineer), Nick Williams (town Planner) Dan Tatem from Stantec, Kim Langlois and Guy Beloin.

**Approve and Sign Manifest**

**Approve and Sign Minutes from January 14, 2019.** Commissioner Richard Bairam made motion to accept the January 14, 2019 minutes as read. Commissioner Kotowski seconded, all in favor. The motion was carried unanimously.

**Read Correspondence**

**Financial Report:** Guy came in to give a brief overview of the Sewer Commission accounts.

**Scheduled Appointments:**

12:00pm: Dan Tatem from Stantec RE: Route 3A pump station

**Stantec:** Dan came in to discuss the progress of the pump station design for Route 3A. The Commission would like to move forward with the pump station, digging deeper and doing a gravity fed sewer line rather than doing multiply pump stations to connect that area to sewer. Discussion was had between the Sewer Commission, Dan Tatem, Don Winterton and Bruce Thomas regarding possible funding that may be available to help with this project and how to best proceed as a team to get this project completed.

**Superintendent Report:**

**Dewatering Belt:** The belt on the dewatering machine broke and needed to be replaced. Bruce has replacement belts on order.

**Hydraulic Line:** The hydraulic line on the one ton truck broke. Mike Desauniers from the plant took care of replacing it rather than bringing it somewhere to be fixed at a higher cost.

**Sink:** Bruce is looking into getting an extra sink installed in the lab down at the plant. They need the extra sink to clean the discs from tanks. Bruce received an estimate of \$2300.00 from G&O plumbing.

**RMI:** It is going to cost around \$2300.00 for the electrical that would need to be done for the Shincci dryer. The State is going to require some testing to be done before the Shincci unit could be installed,

Bruce is waiting to see how much this testing will cost. Bruce would also want to buy a container/shed to put the tools and equipment that may need to come out of the garage bay at the plant to make adequate room for the Shincci unit. Bruce is going to try and set up another workshop with RMI on February 11, 2019 to further discuss this project.

**Old Business:** Don Winterton requested that the Sewer Commission reimburse the Town the money they have been holding for the Lilac Bridge project. Commissioner Frank Kotowski made motion to reimburse the Town \$436,000.00 (subject to adjustment) after our accountant reviews the expenses that remain to be paid for the project. Commissioner Richard Bairam seconded, all in favor. The motion was carried unanimously.

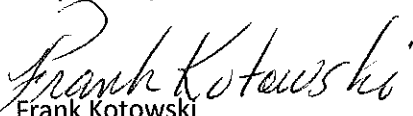
**New Business:** The next Commissioner's meeting will be held on February 11, 2019 instead of February 18 due to the observance of President's day. Bruce and the Commissioner's will be attending the WWT Sewer Connection Meeting in Manchester on February 7, 2019 from 2-3pm.

**Non-Public Session:** The Commission did not go into non-public session

**Public Input:** None

**Adjournment:** Commissioner Frank Kotowski made motion to adjourn at 1:32pm. Commissioner Richard Bairam seconded, all in favor. Then motion was carried unanimously.

Respectfully submitted,

  
Frank Kotowski  
Clerk