

**Hooksett Sewer Commission
Meeting Minutes
March 18, 2019**

INITIAL	COMMENTS
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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Bruce Kudrick, Assistant Superintendent John Clark, Acting Town Administrator Don Winterton, Town Engineer Bruce Thomas, Rene and Dan from Stantec, Guy Beloin and Kim Langlois.

Approve and sign manifest

Approve and sign minutes from March 4, 2019

Commissioner Richard Bairam made motion to approve the minutes from March 4, 2019. Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report

Guy came in to give the commission a brief overview of the sewer commission accounts.

Commissioner Frank Kotowski made motion to transfer \$72,014.69 from the Hooksett Sewer Commission Trustee account "plant and composting" to the Sewer fund account. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Commissioner Frank Kotowski made motion to transfer \$10,000 from the sewer fund account paid by Eversource to the property enhancement account. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Scheduled appointments: 12:15pm Dan and Rene from Stantec RE: SRF Loan

Stantec: Dan and Rene went over with the Commission and Town engineer Bruce Thomas the expectations and time line to submit the SRF paperwork. Discussion was had on how best to proceed and what time frames need to be met in order to qualify for the loan. (A draft of the paperwork required is attached.)

Superintendents Report:

Superintendent Bruce Kudrick attended a meeting on a possible subdivision on Farmer Road. The developer is looking to break a large parcel of land (9.4 acres) into 4 lots. It still is not clear on whether any of the lots will be required to hook onto sewer.

The development of the old White Birch Brewery into an O'reilly's auto parts store located at 1339 Hooksett Road is underway. The sewer was capped off temporarily until development is completed. The guys from the plant went over to make sure everything with the sewer was done correctly.

Violations: There were no violations at the plant for the month of February.

Dale Road Clean out: The resident of 43A Dale Road called both the Sewer and Highway Department regarding a sagging clean out in the driveway that is pooling water. This clean out is on private property and is the responsibility of the homeowner. Superintendent Kudrick is willing to make a list of businesses that could be contacted to fix the issue for the homeowners.

Outstanding Public Outreach in Wastewater: Hooksett Sewer will be presented an award for Outstanding Public outreach in Wastewater on April 5, 2019 at the 39th Annual Trade Fair put on by the NH Water Pollution Control Association.

Pilot Program: Assistant Superintendent John Clark informed the commission that he spoke with Underwood Engineering regarding the pilot program that the plant is running for the plant upgrades. The plant was experiencing a foam issue, which has since been remedied, but before a solution was had the plant had to stop the pilot program to gain control of the foam. The commission was concerned weather this would set the plant back on finishing the pilot program in time. John informed the commission that as long as the cold weather conditions testing could be met there may be no delay in the pilot program. However there will not be definitive answer until that testing is concluded.

Old Business: None

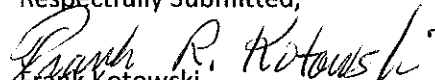
New Business: Next Commissioner's meeting is April 1, 2019

Non-Public Session: The Commission did not go into non-public

Public Input: None

Adjournment: Commissioner Frank Kotowski made motion to adjourn at 1:45pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Frank Kotowski

Clerk