

Hooksett Sewer Commission
Meeting Minutes
July 15, 2019

INITIAL	COMMENTS
<i>SB</i>	
<i>FK</i>	
<i>RB</i>	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Bruce Kudrick, Town Engineer Bruce Thomas and Kim Langlois.

Approve and Sign Manifest

Read Correspondence

Approve Minutes from July 1, 2019 Meeting: Commissioner Richard Bairam made motion to approve the minutes from July 1, 2019. Chairman Sidney Baines Seconded. Commissioner Frank Kotowski was removed from the vote for he was absent during that meeting. All in favor, the motion was carried with a 2-0 vote.

Financial Report: None

Scheduled Appointments: 12:15pm Doug MacGuire from Dubai Group **RE: Forest Oaks Project** formerly known as Maurais Estates. Doug presented plans to the commission for the Forest Oaks development. 13 lots of sewer capacity had previously been purchased, the final count for the Presidential Oaks development is 20 lots. 7 more lots of capacity will have to be purchased from the sewer commission, along with permit fees. The Sewer Commission is satisfied with the plans and gave the go ahead for the project to continue from a sewer stand point.

Bruce Thomas: Came in to give a quick update of the Hooksett TIF.

Superintendent's Report:

Land Clearing: Hopkinton Land clearing is almost done with clearing the trees behind the sewer commission office.

TV sewer lines: TV'ing of the sewer lines is continuing. The area near Sherwood and Mesabrook has been completed.

Roof: The roof was completed on the main building down at the Plant.

Personal Plan: Bruce asked that the Commission review the revised personnel plan and be ready to discuss it at the next Commissioner's meeting on August 6, 2019.

Employees: Bruce discussed payroll increases for the employees down at the plant. Commissioner Frank Kotowski made motion to accept and approve all increases recommended by Superintendent Kudrick for the employees down at the plant. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously. Linda O'Keefe will handle office personal increases.

Old Business: None

New Business: Discussion was had on the benefits of moving Commissioner meeting's to Tuesdays. Commissioner Richard Bairam made motion to move Sewer Commission meetings to the first and third Tuesday of every month instead of Mondays. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Mike Desaulniers is taking a management course that the Sewer Commission is paying for. Part of the course requirements was to volunteer. Mike accompanied Bruce to the annual tuck a truck event. Bruce asked the commission to decide whether or not Mike should be compensated for his time at the event. The Commissioners decided that Mike should not be compensated due to the fact that the sewer commission is already paying for the course and it was a course requirement.

Bid openings are tomorrow July 16, 2019 at 2:00pm here at the Sewer Commission office

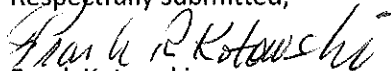
Next sewer Commission Meeting is August 6, 2019 at 12:00pm

Non-Public Session: The sewer commission did not go into Non-public

Public Input: None

Adjournment: Commissioner Frank Kotowski made motion to adjourn at 12:50pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully submitted,


Frank Kotowski

Clerk