

Hooksett Sewer Commission
Meeting Minutes
September 3, 2019

INITIAL	COMMENTS
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This meeting was called to order at 12:30pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Superintendent Bruce Kudrick, Assistant Superintendent John Clark, Alan Bankus (Autumn Frost development), Dan Tatum from Stantec and Kim Langlois. Commissioner Frank Kotowski was excused from this meeting.

Approve and Sign Manifests

Approve Minutes from August 20, 2019 Meeting: Commissioner Richard Bairam made motion to approve the minutes from August 20, 2019. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: None

Scheduled Appointments: 12:00pm Alan Bankus RE: Autumn Frost Subdivision
12:30pm Dan Tatum from Stantec RE: 3A Pump Station Bid Status

Alan Bankus: The Autumn Frost Subdivision state discharge permit is only good for 2 years and needs to be renewed. Alan provided the commission with new drawings of the 18 lot subdivision and asked that the sewer commission approve the permit.

Commissioner Richard Bairam made motion to give Bruce Kudrick permission to sign the Autumn Frost subdivision state discharge permit. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Dan Tatum: Dan came in to discuss the bid status for the 3A pump station. The commission decided not to move forward with building the pump station for 3A at this time. Stantec is going to send out a memo to all bidders letting them know that this project is not moving forward at this time.

Stantec had previously submitted solar information to the sewer commission and a status of that information was requested. The sewer commission will not make any decisions on the information submitted until after September 18, 2019 when all the commissioners will have had a chance to look at the information provided to them.

Superintendents Report:

Sludge Pump: The sludge pump over at Martin's Ferry pump station needs to be replaced. Bruce has contacted RH White to replace the pump it is estimated to be around \$5,500.00. The sewer commission gave Bruce permission to purchase the new sludge pump for Martin's Ferry.

Muffin Monster: Needs to be replaced this is estimated to be around \$15,000.00. (A muffin monster is a machine that chops up material coming into the plant.)

All Whether sampler: The sampler down at the plant needs to be replaced, the one that is down there is not powerful enough to continue to do what it needs to do. Bruce is going to replace it with a new sampler and would like to purchase a shed to cover it from the elements. The shed and the sampler will be around \$10,000.00. The sewer commission gave Bruce the approval to purchase both.

Violations: There were 4 BOD violations last month. Underwood is working with Bruce to figure out why these violations continue to happen on Tuesdays. They have confirmed there is a soluble that is being discharged into the sewer from somewhere in town. Bruce would like to set up a system to help pinpoint where it is coming from. The system that is needed to do this will cost \$150/week.

Truck: Bruce is looking into getting a new 3 quarter tone truck with a plow. He is currently researching prices to find the best deal.

Road: Egawes Drive is being redone. Grinding and paving is set to start this week

Budget: Bruce went over the potential July 2020 budget with the commissioners.

Old Business: None

New Business: The next sewer commission meeting is September 17, 2019

Non Public Session: The sewer commission did not go into non-public

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 1:37pm. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Respectfully submitted,


Richard Bairam