

Hooksett Sewer Commission
Meeting Minutes
February 18, 2020

INITIAL	COMMENTS
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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Bruce Kudrick, Assistant Superintendent John Clark and Kim Langlois.

Approve and Sign Manifest

Read Correspondence

Approve Minutes: Commissioner Frank Kotowski made motion to approve the meeting minutes from February 4, 2020. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Financial Report: None

Scheduled Appointments: 12:15pm Nicholas Sceggel from Dubois and King **RE: Town of Bow**
12:45pm Matt Peterson from Keach Nordstrom and John Ditetto **RE: Granite Heights Phase II.**

Dubois and King: Nicholas is at the very beginning phase of gathering information to see what alternative there may be for Bow connecting to Hooksett Sewer. He is trying to gather information to put dollar amounts to these alternatives. The Sewer Commission needs to know what kind of gallonage would be needed and if there would be any upgrades required on the existing pump station. Nicholas is going to work on a feasibility report and will get back to the Commissioners before proceeding any further.

Keach Nordstrom: Matt Peterson had previously presented plans for Granite Heights to the sewer commission. He returned with John to clarify the project. Phase 1 will consist of 48 units (44 of which were previously paid for). Phase 2 will consist of 52 units. It was recommended to Matt and John to pay for the four remaining units for Phase 1. The remaining 52 units that are part of Phase 2 will need to be paid for in their entirety before any sewer work starts.

Superintendents Report:

Dryer: The state fire inspector came to the plant on February 7, 2020 to look at the dryer.

Autumn Frost: This development is currently owned by a bank. Bruce was inquiring for a person interested in purchasing if the sewer commission was going to grandfather this development under the old system development fee rate. The sewer commission said they would not grandfather this development and whomever purchases it will have to pay the new rates.

Underwood: A representative from Underwood will be here February 24th to do the cold water test and data collection. Bruce and John will also be going to Claremont on Thursday with David Mercier from Underwood to look at different pump station designs.

Old Business: None


New Business: The next Commissioner's meeting is March 3, 2020.
March 3, 2020, 10:00am interview with one of the applicants for the Superintendents position

Non- Public Session: The sewer commission did not go into non-public session

Public Input: None

Adjournment: Commissioner Frank Kotowski made motion to adjourn at 1:02pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,



Frank Kotowski

Clerk