

Hooksett Sewer Commission
Meeting Minutes
June 2, 2020

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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Ken Conaty and former Superintendent Bruce Kudrick.

Approve and Sign the Manifest

Read Correspondence

Financial Report: None

Scheduled Appointments: 12:15PM David Campbell & Ron Corriveau from Manchester Sand and Gravel

Manchester Sand: The Sewer Commission requested to have this meeting with Manchester Sand and Gravel to inquire about possibly using some of the land owned by Old Castle that MS&G has an easement through. Manchester Sand and Gravel has no issue with this and was willing to look into the easement language and get back to the Sewer Commission. It was recommended to sketch out the desired plan that the sewer commission wants so everyone involved can review them.

Dave and Ron also wanted to review their sewer capacity. They went over it with Linda in 2018. They purchased 100 units in 2002 and then traded land use with the sewer commission back in 2004 for 150 units. That gave them 250 units but they used 120 units for carriage hill and carriage manor. As they see it they have 130 units left available to them. Linda will review this and confirm.

Superintendent Conaty's Report:

Mixer: A mixer died in the BNR tank down at the plant. It will be repaired and running by the end of the week.

Budget: Superintendent Conaty is working on the new year fiscal budget, he will be using the same format as Superintendent Kudrick.

SCADA: The SCADA system was connected to the sludge dryer. This allows the employees to monitor the dryer remotely.

Shincci Dryer: The conveyer belts are being connected to the dryer. It has been trial and error with programming of the dryer. They are currently trying to get the 16% sludge that the plant produces to 17 or 18%.

Electric Meter: The electric meter that monitors the amount of power used to operate the dryer was installed. This meter will help the plant estimate what it will truly cost to run the dryer.

Smell: Superintendent Conaty is monitoring the smell that the dryer is omitting, it is stronger than they had expected and Ken is worried about residents downwind complaining about the smell.

Tif: The Tif district met with Underwood, they will be flow testing near the Martin's Ferry pump station. All costs associated with this are being billed to the TIFF. Land on Kimball Road was being looked at as a possible site for a pump station but it was decided that the land is not suitable so now property on 500 Quality Drive is being looked into.

Short Staffed: John Clark and Mike Desaulniers are out till June 11th.

On Call Staff: Superintendent Conaty is requesting that on call status go from 2 people to 1 due to the successful flow testing down at the plant.

Former Superintendent Bruce Kudrick's Report:

Land/Town Counsel: Bruce met with the Town Council regarding a piece of property the Sewer Commission is intending to use for the solar array. The original parcel of land was purchased in 1965 by the Sewer Commission an additional parcel was purchased from the school (via a warrant article) in 2015 by the sewer commission for future plant expansion and development. The Town Council approved the Sewer Commissions use of the property for the solar array.

Easement: Easements are being worked on between Village Water and the American Legion

Consulting Position: A job description is being developed for a consulting position for the Hooksett Sewer Commission that Bruce Kudrick will fill.

Revision Energy: The solar equipment will start to be delivered at the sewer commission on June 15th and work is slated to start on June 27th.

Pump Station: Development is slated to start on the Main Street pump station on June 15th.

Old Business: None

New Business: The next sewer commission meeting is on June 16, 2020.

The sewer commission would like a meeting set up between the sewer Commission, the Town Manager and Arleigh Greene to discuss a parcel of land for a potential pump station.

Non-Public Session: The sewer commission did not go into non-public session

Adjournment: Commissioner Frank Kotowski made motion to adjourn at 2:00pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

Frank R. Kotowski

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Clerk