

**Hooksett Sewer Commission
Meeting Minutes
January 5, 2021**

INITIAL	COMMENTS
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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Plant Consultant Bruce Kudrick, Don Winterton and Guy Beloin called into the meeting to give his report.

Approve and Sign manifest

Approve Meeting Minutes from December 1, 2020 Chairman Sidney Baines made motion to approve the minutes from December 1, 2020. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy Beloin called in via phone to give the sewer commission a brief overview of the Sewer Commission accounts.

Commissioner Frank Kotowski made motion to transfer \$585,079.59 from the Hooksett Sewer Commission System development fees account to the Hooksett Sewer Commission Trust- Plant and Composting account for wastewater treatment facility Phase 3A capital improvements. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Commissioner Frank Kotowski made motion to transfer \$405,950.00 from the System development fees collected from the Hooksett Sewer Commission checking account to the Hooksett Sewer Commission Trust- Plant and Composting account for wastewater treatment facility phase 3A capital improvements. Commissioner Richard Bairam seconded. All in favor, the motion was made unanimously.

Commissioner Frank Kotowski made motion to transfer \$22,412.66 from the Hooksett Sewer Commission checking account to the Hooksett Sewer Commission Trust- Capital Reserve account for proceeds to sold assets. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Scheduled appointment: None

Superintendent's Report: None

Old Business: None

New Business: The next Commissioner's meeting is January 19, 2021

Non- Public: The Sewer Commission did not go into non-public

Public Input: None

Adjournment: Commissioner Frank Kotowski made motion to adjourn at 12:55 PM. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Frank Kotowski

Clerk