

**Hooksett Sewer Commission
Meeting Minutes
January 18, 2022**

INITIAL	COMMENTS
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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Assistant Superintendent John Clark and Guy Beloin. Commissioner Robert Duhaime was excused.

Approve and sign manifest

Approve Minutes: Commissioner Richard Bairam made motion to approve the minutes from January 4, 2022. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in to give a brief overview of the Hooksett Sewer Commission accounts.

Commissioner Richard Bairam made motion to transfer \$3900.00 from the Hooksett Sewer Commission checking account to the Hooksett Sewer Trust account- Property Enhancements for the second quarter fiscal year 2022 rent collected. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Commissioner Richard Bairam made motion to transfer \$24,273.00 of system development fees collected; from the Hooksett Sewer Commission checking account to the Hooksett Sewer Commission trust- plant and composting account for wastewater treatment facility Phase 3A capital improvements. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Commissioner Richard Bairam made motion to modify sewer usage rates from \$6.45 to \$6.80 or a 5.43% increase from analysis for fiscal year 2023 (usage from July 1, 2022 through June 30, 2023) using as basis CPI-Urban for twelve months ended as of December 2021. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Scheduled Appointments: 12:15pm Chris Rice from T.F. Moran RE: 1311 & 1313 Hooksett Road

Chris presented plans to the Hooksett Sewer Commission. There are two parcels that the buyer is hoping to merge into one and put a one story gas station (Shell) and convenience store, the building would be approx. 5400sq ft. There is room for a small coffee shop with a drive up window. The Hooksett Sewer Commission approved the plans for 1311 & 1313 Hooksett Road. A letter of approval will be sent out to the appropriate parties.

Assistant Superintendent Clark's Report:

TIF Project:

- There is a Town Council meeting tomorrow night on MOU and expanding the TIF.

Phase 3A Plant Upgrades:

- PRB is still sending submittals to Underwood

Force Main replacement:

- Waiting on design
- We will resubmit NHDES with the Martins Ferry upgrades included
- NHDES Energy audit in February
- Warrant article language to be adjusted- tabled at Town Council. The next meeting is January 26 at 6:00pm.

Dewatering Upgrades/Pilot Study

- Underwood evaluation draft is here- need to recalculate numbers
- Met with Keene staff on FKC screw press a slide show was presented to the sewer commission.
- Town Council moved warrant 7-0 and budget committee moved 10-0

Asset Management:

- Working on work orders and GIS- John Jackman will be coming in on February 2, 2022.

Merrimack Street Station:

- Talking to Underwood on design
- Town Council moved warrant 7-0 and budget committee moved 10-0

Other:

- Continuing to work with EII on radio communications
- Will be doing online training with Primex this month
- Superintendent Conaty met with the Town Administrator on Thursday last week in regards to issuing permits before utilities are ready.
- Superintendent Conaty is meeting with NHDES Sharon Nall in regards to possible energy funding
- Dominos located at 1562 Hooksett Road was approved by the State
- Gas Station/Convenience store located at 1311 Hooksett Road was approved by the state.

Old Business: Bruce Thomas and Andre Garron came in to discuss TIF updates with the sewer commission.

New Business: The next sewer commission meeting is scheduled for February 1, 2022.


The Towns filing period is Wednesday January 19th thru the 28th. Chairman Sidney Baines will be due to file.

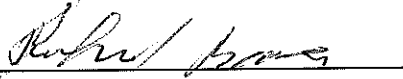
Non-Public Session: The sewer commission did not go into non-public session

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 12:55pm. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Kim Langlois
Billing Clerk


Richard Bairam
Clerk