

Hooksett Sewer Commission
Meeting Minutes
April 19, 2022

INITIAL	COMMENTS
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RBD	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty, Assistant Superintendent John Clark and Guy Beloin.

Approve and Sign manifest

Approve minutes: Commissioner Richard Bairam made motion to approve the minutes from April 5, 2022. Commissioner Robert Duhaime seconded. (Chairman Sidney Baines abstained from voting as he was excused from the April 5, 2022 meeting.) The motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in to give a quick overview of the Hooksett Sewer Commission accounts. Commissioner Richard Bairam made motion to transfer \$33,497.40 from the Hooksett Sewer Commission Checking account to the Hooksett Sewer Commission Trust- plant and composting account for nine months ended March 31, 2022 of fiscal year 2022 received from Renewable Energy Systems Credit. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously. Commissioner Richard Bairam made motion to transfer \$30,000.00 from the Hooksett Sewer Commission checking account to the Hooksett Sewer Commission Trust- Plant and Composting account for three months ended March 31, 2022 of fiscal year 2022 savings usage from Renewable Energy Systems. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Scheduled Appointments: None

Superintendent Conaty's Report:

Plant:

- The new fire alarm down at the Wastewater treatment plant was installed and is being tested during the next Sewer Commission meeting.
- WET toxicity test sent out on 04/05/2022

TIF Project:

- The Off-site development agreement was sent to Attorney Lucic to review for our liabilities.
- Superintendent Conaty went over the Granite woods project schedule with the Sewer Commission.
- Superintendent Conaty is assisting with the TRI Town easement.
- Dave Mercier from Underwood came in to give updates on where the TIF project is currently at.

Phase 3A Plant Upgrades:

- Veolia is attempting to charge a second surcharge. The first surcharge was \$60,000. They sent a second one for \$54,000. Superintendent Conaty is in the process of working this out.
- PBR is actively working on the upgrades at the plant.

Solar:

- The repairs that need to be done to the solar panels will be started in the next couple of weeks.

Other:

- Superintendent Conaty is sending a letter to The Town of Hooksett Planner to reinforce the Hooksett Sewer Commissions policy on design reviews. The drafted letter was presented to the Sewer Commission.
- A new fence was installed that included privacy slats at the Merrimack Street station before April 16th for the dedication of Lilac Park.
- Superintendent Conaty presented an estimate from Blue Ribbon Fencing (attachment 1) to the Sewer Commission to relocate the fence around the solar array down at the sewer commission office. Commissioner Robert Duhaime made motion to approve the cost/estimate for relocating the fence that was submitted by Blue Ribbon Fencing in the amount of \$28,550.00. Commissioner Richard Bariam seconded. All in favor, the motion was carried unanimously.
- The Whitehall Road-Strickland Oil Change facility is ready to meet with the Sewer Commission
- Superintendent Conaty attended the planning board meeting at the request of the Chair to discuss "timeline difficulties" for developers.
- The Town requested that our CIP program be run in conjunction with the Towns program. The required paperwork was sent to Nicholas and Christine at the Town offices. The Sewer Commissioner volunteer is Commissioner Robert Duhaime.
- Superintendent Conaty rented a small lift to safely preform the pipe demo down at the plant.
- Two quarters of storm-water samples have been submitted.
- Superintendent Conaty has a meeting with NHDES Planning, to help fill out the applications.
- Both the Superintendent and the Assistant Superintendent have attended three days of webinars on future funding.
- Hooksett Sewer Commission and Hooksett Village Water Precinct are working with NHDES on climate change assessments.
- GE's Industrial inspection is scheduled for May 13, 2022.

Old Business: TIF updates are scheduled for every third Tuesday of the month

New Business: The next Sewer Commission meeting is scheduled for May 3, 2022.

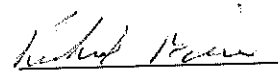
Non-public session: Commissioner Robert Duhaime made motion to go into Non-public session under RSA 91-A:3, II(c) at 1:59pm. Commissioner Richard Bairam seconded. All in favor the motion was carried unanimously. Commissioner Robert Duhaime made motion to come out of non-public session at 2:07pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously. No decisions were made while in non-public session.

Public Input: Mr. Cutler Brown from Whitehall Terrace came in to speak with the Sewer Commission about payment for his sewer bill.

Adjournment: Commissioner Richard Bairam made motion to adjourn at 2:08pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

Billing Clerk


Richard Bairam
Clerk

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PROPOSAL

DATE 03/29/2022
PROPOSAL NO. 4954

X

KEN
 HOOKSETT SEWER
 1 EGAWES DRIVE
 HOOKSETT, NH 03106

Sales Rep

QTY	DESCRIPTION	RATE	AMOUNT
	SOLAR FIELD RELOCATE EXISTING FENCE LINE: ALSO EXPAND EAST AND WEST SIDES OF ENCLOSURE ADD ENTRY GATES #####		
1,050	PER LINEAL FOOT OF 6' CLF RELOCATED	20.00	21,000.00
0	ADD NEW 6' FENCE EAST ADD 100LF WEST ADD 50LF PLUS DOUBLE GATE	0.00	0.00
150	PER LINEAL FOOT OF NEW 6' CLF	40.00	6,000.00
1	12 DOUBLE GATE	1,200.00	1,200.00
2	GATE POST	175.00	350.00
		TOTAL	\$28,550.00
Thank you for allowing Blue Ribbon the opportunity to provide you with this quote. We look forward to working with you on your project.			
Accepted by: _____ Accepted Date: _____			