

Hooksett Sewer Commission
October 15, 2018
Minutes

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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Bruce Kudrick, Guy Beloin, John Clark, Town Councilman Don Winterton, Town Engineer Bruce Thomas and Kim Langlois.

Approve and Sign Manifest

Approve and Sign minutes for October 1, 2018 meeting.

Commissioner Richard Bairam made motion to accept the October 1, 2018 minutes as read. Chairman Sidney Baines seconded, all in favor. The motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in to give a brief overview of the Sewer Commission's accounts. Commissioner Frank Kotowski made motion to establish a Sewer Capital Reserve account and transfer \$102,000.00 into the account once established. Chairman Sidney Baines seconded, all in favor. The motion was carried unanimously.

Scheduled Appointments: 12:00pm Soli Engineering RE: O'Reilly Auto Parts 1339 Hooksett Road
12:15pm TF Moran RE: 107 West River Road

Soli Engineering: Casey Burch from Soli Engineering came in to discuss the plans for 1339 Hooksett Road. This location used to be the old White Birch Brewing building. The plan is to build a 7,225 sq.ft O'Reilly Auto parts store. There will only be two restrooms in the back of the store for employees only, there will be four employee's at "peak" time. Casey presented the plans to the commission. Bruce requested that there be a clean out every 75 feet and recommended that the old grease and oil trap that is located at this property be taken out. Bruce requested that a permit be filled out but there would be no charge because the sewer is already connected at this location. A \$500 Escrow is also needed.

TF Moran: Nick Golan of TF Moran, Dan Scanlon of Coliers International and Russ Letendre discussed with the commission the plans for 107 West River Road. The first phase of the plan is to put a ROW house for the Bedford School on this property. Eventually if sewer is ever brought over to that area they would like to build condo's and have businesses establish over there. This meetings purpose was to find out where the Sewer Commission is at with the connecting of 3A to sewer. The time frame of the sewer being brought over to that side of town will all play a big part in when they can start to implement their plans for that area.

Superintendent's Report:

Main Street Pump Station: Bruce said that the land surveyor for the main street pump station (near Village Water) had a hard time finding property markers. Bruce has a meeting Wednesday October 17, 2018 at 9:00am with the American Legion and Village Water to discuss coming up with and agreeing to a "Common Boundary" for the land over there. This would serve as a official document and would be the new property lines for this area. After this is completed the Sewer Commission would ask for Village Water to give an easement for the pump station that

would be located on their property. Boaring's are being done next week to test the soil for the potential of a pump station.

Bridge: ED Sweat is working on the Maintenance of the sewer line at the bridge. They will start at the Merrimack Street end and estimate it to take about three days.

Budget: Bruce needs to make a change to his budget before it is final. He needs to increase the cost of health insurance 9%.

Violations: There were five violations at the plant in the month of September. These violations were caused when TBuck Construction was bypassing a splitter box for the Phase 3 Capital Improvements to the plant. All necessary parties received letters regarding these violations.

Alarms: On Columbus Day weekend all the alarms at the plant went off and the SCADA system failed. The cause of this problem was found to be a bad Ethernet line, a new one is on order and a temporary has been put into place. Everything is back online and being monitored. Bruce wanted the commission to know that a switch on the dewatering machine may need to be replaced. The original switch is ten years old.

Old Business: None

New Business: TBuck wrap up meeting is scheduled for November 5, 2018 at 12:30pm
The next Commissioner's meeting is November 5, 2018

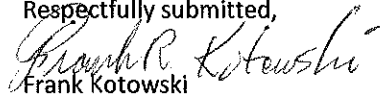
Non-Public Session: At 1:45pm Commissioner Frank Kotowski made motion to go into Non-Public session under RSA 91-A:3, II (a), seconded by Commissioner Richard Bairam, all in favor. Motion was carried unanimously.

At 2:10pm Commissioner Frank Kotowski voted to come out of Non-Public session, seconded by Commissioner Richard Bairam, all in favor. The motion was carried unanimously.

Based on a favorable evaluation John Clark was given a 2% increase and officially completed his probationary period as Assistant Superintendent.

Adjournment: Commissioner Frank Kotowski made motion to adjourn at 2:15pm. Chairman Sidney Baines seconded, all in favor. The motion was carried unanimously.

Respectfully submitted,


Frank Kotowski

Clerk