



## ***Hooksett Wastewater Treatment Facility***

Board of Sewer Commissioners  
1 Egawes Drive  
Hooksett, NH 03106  
(603) 485-7000

Dear Customer:

REF: ACH Payment

Enclosed please find the ACH Payment application you requested. Please fill out completely and **include a voided check** with your application.

Please be aware that if your payment is denied, due to insufficient funds, the Returned Check Fee, currently **\$25.00**, will be added to your account. The Hooksett Wastewater Treatment Facility reserves the right to cancel Electronic Fund Transfers due to insufficient funds without notice.

If your payment is denied due to insufficient funds, and the account is not paid by the due date, your account will be assessed a **\$5.00 late fee**.

Please contact me if you have any other questions regarding this process.

Sincerely,

*Linda O'Keefe*

Linda O'Keefe  
Office Manager